

**TULLY LAW PTY LTD**  
**WEBSITE PRIVACY POLICY**

**1. Online Privacy Policy**

Tully Law Pty Ltd ACN 655 564 711 ('Tully Law'), provides an online Privacy Policy which details the collection and management of your personal information. We are committed to protecting your privacy and personal information in accordance with the *Privacy Act 1988* (Cth) ('the Act'). We have adopted the Australian Privacy Principles contained on the Act.

Any reference to 'this' or 'us' throughout this website Privacy Policy is with reference to Tully Law.

Any reference to 'you' or 'your' throughout this website Privacy Policy is with reference to the person who browses the Tully Law website.

**2. Collecting Your Personal Information**

The Tully Law Privacy Policy sets out how we collect your personal information and how we also protect your personal information. Personal information is anything that can identify you or reasonably be determined to identify you.

The personal information that is collected by Tully Law is generally the individuals name and contact details such as an address, phone number and email address. The information is collected for the purpose of promoting Tully Law for the purpose of organising, conducting, and promoting the business.

Tully Law will not collect your personal information unless it its relevant for Tully Law to do so to carry on with its business activities. Information that is collected that is personal will only be collected with the individual's consent.

**3. Browsing the Tully Law Website**

When you visit the Tully Law website, we will collect personal information that enables us to evaluate our business performance and make improvements for future content. The general information that is collected as you visit this site are:

1. The date, time and duration of your visit;
2. The number of users visiting the site and what pages are being viewed;
3. Your location; and
4. The path taken through the website.

This information can be collected through 'cookies' which most commercial websites use. Cookies are pieces of information that the website sends to the browser and is stored in that computer hardware. Cookies are designed to make website browsing easier for you because it can store the information easily.

If you want to disable your cookies settings on your computer, then this can be easily done through your security settings in your web browser. Some cookies disable settings on your computer may prevent you from using this website fully.

#### **4. Sharing Your Personal Information**

At times Tully Law is required to use third party contractors to provide support and services for the business including but not limited to the handling of online support enquiries, data storage, technical support, and marketing companies. Those companies are permitted by Tully Law to obtain personal information for the purpose of promoting Tully Law, however, will be bound by a strict confidential and privacy policy.

Your personal information will only be used within Australia, however there may be times for the purpose of the business carrying on its functions, that it may be required to engage a third-party contractor located outside of Australia. In that instance, that third-party contractor will be bound by a strict confidentiality and privacy policy agreement between itself and Tully Law. Tully Law will take all reasonable steps to ensure the personal information of individuals obtained by a third-party contractor of Tully Law is kept confidential and that the privacy of the individual are protected and their personal information.

#### **5. Security of Personal Information Required at Law**

Tully Law will not use or disclose your personal information without firstly obtaining your express or implied consent. However, there may be instances when Tully Law may be required at law to disclose your personal information without your consent as a result of any of the following but not limited to:

1. As required by law;
2. For the purpose of investigating illegal activity;
3. For the purpose of an enforcement agency investigation; or
4. If there is any reason to suspect a person's life is at threat or danger of physical or mental harm, health and safety or in the interests of public concern for health and safety.

#### **6. Providing Consent to be Contacted by Tully Law about a Potential Claim**

The Tully Law website has an option for you to provide consent for Tully Law to contact you to discuss a potential claim. If you consent to providing your information, then you will be asked to provide your name, contact number, email address and a brief description about your enquiry. Once you entered these details then you are consenting for Tully Law to contact you directly. Once Tully Law receives the request, you will then be contacted by SMS, telephone call or email.

If you have provided the incorrect or incomplete contact information, then we are not liable if we are not able to contact you as a result of the incorrect or incomplete information being provided.

## **7. Access to your Personal Information**

You may access the personal information we hold about you and to update and/or correct it, subject to certain exceptions. If you wish to access your Personal Information, please contact us in writing.

In order to protect your personal information, we may require identification from you before releasing the requested information to ensure security.

## **8. Changes to this Policy**

At times, Tully Law may be required to amend its Privacy Policy for any reasons and will do so accordingly. Your continued use of the website will constitute your acceptance of any amendments in the future.

## **9. Complaints or Enquiries**

If you have any queries in general about this Privacy Policy or you feel that your privacy has been breached, then please contact the director of Tully Law by either of the following:

Email:            nikolina.tully@tullylaw.com.au  
Telephone:       (07) 3162 9134  
Address:          19/10 Eagle Street, Brisbane QLD 4000.

As soon as we receive contact from you, we will respond within 14 days and try to resolve your complaint.